

**CITY OF COON RAPIDS, IOWA
MUNICIPAL UTILITY BOARD OF TRUSTEES**

AUGUST 18, 2011

The Board of Trustees of Coon Rapids Municipal Utilities met at 7:00 A.M., August 18, 2011 as per posted notice and rules of the Board at the Conference Room – “NOC” Network Operations Center, Coon Rapids, Iowa. Trustees present were Mike Deeth, Dierk Halverson and Ron Brower.

Motion by Brower, Second by Halverson with all voting “Aye” to approve the agenda.

Motion by Deeth, Second by Brower with all voting “Aye” to approve the consent items: 7/21/11 Board Minutes, Abstract of Claims #2011-8 in the amount of \$321,955.⁴⁸, Financials, Quarterly Reports.

The Board entertained oral requests and communications from the audience.

Manager’s Report: Warehouse Building Project - APGA Safety Award - Disconnect Statistics.

Motion by Deeth, Second by Brower with all voting “Aye” authorizing the General Manager to get competitive quotes for the Velvet Road Utility extensions project and designating the following for filing quotations:

- o Time: 10:00 a.m. C.S.T., September 19th, 2011
- o Place: CRMU Utilities Office, 123 3rd Avenue S., PO Box 207
- o Manner: Mail, Facsimile or Email

The Manager updated the Board on the U.S. Department of Homeland Security’s Federal Emergency Management Agency (FEMA) approval of CRMU’s Project to Retrofit Electrical Distribution Lines as submitted under Disaster 1763. The project budget is \$1,768,100 of which Federal and State funds will account for 85%, or \$1,502,885. The Manager reviewed a meeting that staff had with Iowa Homeland Security and Emergency Management Division (HSEMD) to discuss the various details such as: grant agreement, budget & allowable cost, accounting controls, documentation, procurement documentation, financial and progress reporting, auditing requirements, etc.

Motion by Halverson, Second by Deeth with all voting “Aye” to approve the “Project Grant Agreement” between Iowa Homeland Security and Emergency Management Division and Coon Rapids Municipal Utilities for “Coon Rapids Municipal Utilities Overhead to Underground Power Line Project,” Grant Agreement No: HMGP-DR-1763-0197-01.

Motion by Brower, Second by Halverson with all voting “Aye” to approve the procurement documentation “Request for Proposal for Consulting Engineering Services” for the Federal Emergency Management Agency / Iowa Homeland Security and Emergency Management Division Hazard Mitigation Project - Grant Agreement No: HMGP-DR-1763-0197-01 and authorizing the General Manager to publish the public notice to bidders.

This notice is given at the direction of the Chairman pursuant to Chapter 28A, Code of Iowa and local rules of said governmental body.

SEAL

Chairman, Board of Trustees

Secretary, Board of Trustees